

IVYLAND BOROUGH COUNCIL MEETING
via Zoom and Facebook Live

April 14, 2021

CALL TO ORDER: 7:30 p.m.

PRESENT: Council Members: Sal DiPaolo, President,
Bill Linwood, Vice President, Todd Savarese,
Christina Finello, Elaine Butkus
Excused: Chuck Bristow, Matthew Piotrowski

OTHERS: Tony Judice, Mayor
Chris Peterson, Borough Engineer
Greg Sturn, Borough Solicitor
Janet Pacchioli, Treasurer/Secretary

ESTABLISHMENT OF QUORUM

THE PLEDGE OF ALLEGIANCE WAS FOLLOWED BY A MOMENT OF SILENCE

MINUTES OF 3/10/21:

Corrections were as follows:

Page 2 – Todd Savarese clarified that Mr. O’Brien will apply for a building permit as well as comply with all Borough ordinances, and he questioned whether the property is in the Historic District.

Page 2 - Mr. O’Brien replied he will comply. Also, the building was originally constructed in 1955, so it has no historical reference, but it is in the Historic District.

Page 5 - Chris Peterson, Borough Engineer, reported that bids were opened for Greeley Avenue storm sewer improvement project on February 24, 2021 and there was a total of seven bidders, and recommendation is to award bid to Twining Construction Company, who was the lowest bidder at \$90,457.98.

Todd Savarese made a MOTION, seconded by Bill Linwood to approve the minutes of the March 10, 2021 Council meeting as amended.

MOTION was ADOPTED 5-0.

TREASURER'S REPORT:

Janet Pacchioli read the Treasurer's report into the record. The report was accepted subject to audit.

BILLS LIST:

Janet Pacchioli reported that the prepaid bills list totaled \$50,825.52 and the unpaid bills list totaled \$20,345.59.

Todd Savarese asked what services are included in the IT company's annual bill?

Bill Linwood replied they maintain the system for the Borough Office and the Police Department and install upgrades, track equipment, and monitor the system remotely for any issues.

Mayor Judice added that they also maintain the network as well as security and the firewall system for the police department and for all the computers in the office.

Elaine Butkus commented that it is a good price for the scope of work listed in their contract.

Todd Savarese questioned whether the filing fee from the applicant for the Zoning Hearing Board meeting covers costs incurred by the Borough.

Janet Pacchioli replied costs of the Zoning Hearing Board meeting exceed the filing fee, and the Borough cannot set a fee that would cover all costs.

Todd Savarese said a lot of municipalities require a filing fee that is nonrefundable as well as an escrow that is used to offset costs for professional services.

Janet Pacchioli replied the Borough does not require an escrow, and the cost for the last ZHB meeting was \$2,688.94.

Todd Savarese questioned whether there is any restriction for the Borough to adjust its fee schedule to cover costs for the ZHB meetings.

Greg Sturn replied that the MPC (Municipalities Planning Code) specifies what is permissible, and he will look into it.

Bill Linwood made a MOTION, seconded by Christina Finello to pay the bills.

MOTION was ADOPTED 5-0.

CORRESPONDENCE:

Janet Pacchioli provided an update on the orphan trash cans remaining curbside throughout the Borough in which Waste Management has not collected. She spoke with rep of Waste Management about it who indicated there is no justifiable reason why the cans are still there, and he asked for the issue to be put in writing and sent via email. So, she sent an email to Waste Management indicating that the cans were supposed to be collected by Easter, and if the cans are not collected by Monday, April 19, 2021, the Borough would consider them abandoned by Waste Management and dealt with accordingly.

Also, there is a mangy fox roaming the Borough and Sergeant Carey advised residents not to feed it.

Sal DiPaolo asked for that advisement to be posted on the Borough's website.

PUBLIC COMMENT:

A resident commented that her neighbor's trash cans may have been removed.

Janet Pacchioli announced that Ed Oldroyd passed away and he was an integral part of this community as a former Councilman and member of the Parks and Recreation Committee. He also took care of the flags at the Memorial Monument Park, and he will be sorely missed.

ZONING OFFICER'S REPORT:

Bill Linwood made a MOTION, seconded by Christina Finello to accept the Zoning Officer's report.

MOTION was ADOPTED 5-0.

CODE ENFORCEMENT REPORT:

Bill Linwood commented that the Code Enforcement Officer has been trying to contact the resident of 1225 Pennsylvania Avenue in sending a certified letter that requires a signature and it has not been signed for, so the issue is how to advise the resident that the property maintenance issue could possibly be sent to the Court of Common Pleas.

Greg Sturn replied that he will review the ordinance about posting a notice on the property.

Bill Linwood made a MOTION, seconded by Sal DiPaolo to accept the Code Enforcement report.

MOTION was ADOPTED 5-0.

REPORT OF PRESIDENT:

Church Sign:

Sal DiPaolo said he received a request from the church elders who would like to update the church sign to digital.

Bill Linwood asked about brightness of the sign.

Elaine Butkus asked how large would it be?

Sal DiPaolo replied the new sign would not be larger than the existing sign and he will get specs including brightness.

Janet Pacchioli noted that the Zoning Officer would need to review the plan.

Bill Linwood added that the Borough's ordinance is extensive regarding signs.

Todd Savarese agreed that the plan should be reviewed by the Borough's Zoning Officer.

ENGINEER:

Chris Peterson, Borough Engineer, said regarding the Greeley Avenue storm sewer improvement project; previously issued was a letter of recommendation to award the contract to the lowest bidder, Twining Construction Co. at a cost of \$90,457.98, and final agreement with PECO is ready for authorization. He recommended that the agreement be signed and Council award the contract to Twining Construction Co. for the stated price.

Bill Linwood made a MOTION, seconded by Elaine Butkus to award the contract for the Greeley Avenue storm sewer improvement project to Twining Construction Co. at a bid price of \$90,457.98.

MOTION was ADOPTED 5-0.

Bill Linwood made a MOTION, seconded by Sal DiPaolo to authorize Council President to sign all agreements on behalf of Borough Council for the Greeley Avenue storm sewer improvement project.

MOTION was ADOPTED 5-0.

Chris Peterson said as part of the annual cleaning of inlets; Bux-Mont Paving Co. identified three different inlets in disrepair and Council requested a proposal for that work in which Bux-Mont provided a price of \$2,375.00, and he recommended proceeding with that work.

Mayor Judice noted there is an inlet at 86 Lincoln Avenue where the macadam that abuts the grate is gone and it has become a pothole.

Chris Peterson replied he will speak with a rep of Bux-Mont about including that in the asphalt work to be done.

Sal DiPaolo made a MOTION, seconded by Bill Linwood to approve proposal from Bux-Mont Asphalt Paving Co. to repair the inlets at a cost of \$2,375.00.

MOTION was ADOPTED 5-0.

Chris Peterson continued that the crack-sealing project is slated to begin sometime this week.

Also, previously discussed was the demolition of the former Navy homes that has been delayed until Council would like to pursue going out for bid on that project, and he provided a potential schedule for the bidding process in terms of getting the best price.

Sal DiPaolo questioned whether there are any grant opportunities to be in line with the timeframe of potential schedule for the bidding process.

Chris Peterson replied the grant opportunity that the Borough would have the greatest chance of getting would be DCNR's Small Community Development Funding Grant that opens at the beginning of February and closes mid-April, so Council may want to delay the project further out.

Todd Savarese commented that he does not see how we can do that project without grant funding assistance, so he is not opposed to pushing that project further out.

Chris Peterson suggested Council may wish to begin that process in mid-December and will need to sign a resolution indicating they want to pursue the grant and designate who they want to submit the online grant application when it opens in February 2022.

Christina Finello commented that there are other grants and funding sources, and she suggested pursuing it as a long-term planning process to maximize the Borough's dollars for this project.

Sal DiPaolo asked about support from Carroll Engineering regarding pursuing other grant opportunities and funding sources.

Chris Peterson replied he will resend the document listing grant opportunities that may be best for the Borough and then Council can decide which programs to pursue, and he will then put together a subsequent proposal including a timeline.

SOLICITOR:

Greg Sturn reported that the Fire Code Enforcement Hearing scheduled for this morning was postponed.

UNFINISHED BUSINESS:

Janet Pacchioli announced that Statement of Financial Interest deadline is May 1, 2021.

MAYOR:

Mayor Judice provided the police report for the month of March 2021; there were 38 traffic citations issued; one written warning; and one nonreportable accident was investigated. Check received from District Court was in the amount of \$897.64.

Also, due to the fire in Shenandoah Woods, Sergeant Carey has scheduled a "parks and walks" for the police to keep an eye on that property on a regular basis.

As part of Earth Day, Milton Roy will be planting a row of White Dogwood Saplings along their property line on Greeley Avenue, and they offered any Borough resident a free Dogwood Sapling if they would like one.

And he sent an email to Council on the livestream statistics confirming that it has reached many people.

COMMITTEE REPORTS:

PARKS AND RECREATION:

Sal DiPaolo thanked the Parks and Recreation Committee and the Ivyland Fire Company for helping to make the Borough's first Easter Parade (in-lieu-of an Easter Egg Hunt) a huge success.

FINANCE: No report.

PUBLIC SAFETY:

Bill Linwood reported that there has been delay in getting the new police vehicle outfitted due to slow delivery of parts and/or backorder, so there is a holding pattern at this time.

BOROUGH PROPERTY:

Sal DiPaolo said he has been made aware there is still an ongoing issue with the heater in the Borough Hall.

Janet Pacchioli replied she received quotes from Jason Winters for replacement of the heating/air conditioning system for the meeting room and the Borough Office in the amounts of \$20,200.00 and \$20,800.00. Previously, Christian Brothers recommended making repairs to parts of it, which is an 18-year-old system; however, Justin Winters recommended not making repairs to a system that old. She tried scheduling appointments with Christian Brothers to provide an estimate for replacement of the systems, but they were no-shows on both appointments and then they indicated they no longer do installations on commercial properties. So, she asked Council to provide recommendations on who they would like to get estimates from.

Bill Linwood replied he will research other HVAC companies.

Sal DiPaolo questioned whether Carroll Engineering has any recommendations.

Chris Peterson replied he will provide a list of contractors.

STREETS/WALKS:

Todd Savarese said he will contact Granieri regarding the light pole that was knocked over by his snowplow.

PLANNING COMMISSION: None.

FIRE COMPANY:

Pat Gibbons, Chief Engineer of Ivyland Fire Company, reported that in the past 30-days there were six calls, 20 YTD. The Fire Company’s QRS license has been renewed; training is ongoing, and new members will be meeting with the Public Safety Committee. We will assist with Southampton Days 4th of July Parade/Fireworks that will be held this year, and two Coin Tosses are planned for June and Black Friday in November. Also, the TAC and engine are fully operational and in-service.

EMERGENCY MANAGEMENT: No report.

NEW BUSINESS: None.

PUBLIC COMMENT:

Residents commented they would be curious to see how a digital sign would fit into the historical charm of the Borough; the time of pickup of the Dogwood Saplings was questioned as well as when the potholes on Lincoln Avenue will be fixed.

Chris Peterson questioned whether Council would like to authorize a not-to-exceed amount if Bux-Mont agrees to make additional inlet repairs.

Bill Linwood made a MOTION, seconded by Sal DiPaolo to authorize a not-to-exceed amount of \$500.00 to be added to Bux-Mont Paving Company’s proposal of \$2,375.00 for additional inlet repairs.

MOTION was ADOPTED 5-0.

ADJOURNMENT: 8:34 p.m.

Respectfully submitted,

Liz Vile, Recording Secretary

Minutes approved by Borough Council _____, 2021