

**IVYLAND BOROUGH REORGANIZATION/COUNCIL MEETING**

*January 2, 2018*

**CALL TO ORDER:** Mayor Tony Judice called the meeting to order at 6:15 p.m.

**PRESENT:** Council Members: Sal DiPaolo, Bill Linwood, Albert DeGideo (6:25 p.m.),  
Vince Mancinelli, Christina Finello, Elaine Butkus

**OTHERS:** Tony Judice, Mayor; Geoffrey Attanasio, Engineer;  
Greg Sturn, Solicitor; Janet Pacchioli, Treasurer/Secretary

**ESTABLISHMENT OF QUORUM**

**PLEDGE OF ALLEGIANCE**

**A MOMENT OF SILENCE WAS HELD IN MEMORY OF BOB SEVERN  
FORMER PRESIDENT OF BOROUGH COUNCIL WHO WAS AN INTEGRAL  
PART OF THE FABRIC OF THIS COMMUNITY**

**NOMINATION AND ELECTION OF COUNCIL PRESIDENT**

Bill Linwood made a MOTION to nominate Sal DiPaolo as President of Ivyland Borough Council, seconded by Vince Mancinelli.

Bill Linwood asked for any other nominations. There were none.

By unanimous vote of 5-0, Sal DiPaolo was appointed President of Borough Council of Ivyland Borough on this 2<sup>nd</sup> day of January, 2018.

President DiPaolo made a MOTION to nominate Bill Linwood as Vice President of Ivyland Borough Council, seconded by Christina Finello.

President DiPaolo asked for any other nominations. There were none.

By unanimous vote of 5-0, Bill Linwood was appointed Vice President of Borough Council of Ivyland Borough on this 2<sup>nd</sup> day of January, 2018.

**APPOINTMENT OF CHAIRPERSON PRO TEM**

Janet Pacchioli said currently Albert DeGideo is Chairperson Pro Tem.

Vice President Bill Linwood made a MOTION, seconded by Christina Finello to appoint Albert DeGideo as Chairperson Pro Tem for Ivyland Borough Council.

By unanimous voted of 5-0, Albert DeGideo was appointed Chairperson Pro Tem of Borough Council of Ivyland Borough on this 2<sup>nd</sup> day of January, 2018.

**APPOINTMENT OF VACANCY BOARD CHAIR:**

Council tabled this appointment until a future date.

Albert DeGideo entered the meeting at 6:25 p.m.

**REAPPOINTMENT OF BOROUGH EMPLOYEES AND SERVICES:**

Council reappointed Janet Pacchioli as Secretary/Treasurer for Ivyland Borough by a unanimous vote of 6-0.

**ZONING OFFICER:**

Council reappointed Bill Norton as Zoning Officer for Ivyland Borough by a unanimous vote of 6-0.

**SOLICITOR:**

Council reappointed Greg Sturn as Solicitor for Ivyland Borough by a unanimous vote of 6-0.

**ENGINEER:**

Council reappointed Mark Eisold as Engineer for Ivyland Borough by a unanimous vote of 6-0.

**KEYSTONE MUNICIPAL SERVICES:**

Council reappointed Keystone Municipal Services for building inspector and code enforcement services for Ivyland Borough by a unanimous vote of 6-0.

**COMMITTEE ASSIGNMENTS:**

President DiPaolo said he will remain as Chairman of Parks and Recreation Committee.

Vice President Linwood said he will remain as Chairman of Public Safety Committee.

Christina Finello said she will remain as Chairperson of Finance Committee.

Vince Mancinelli said he will remain as Chairman of Streets/Walks Committee.

Albert DeGideo said he will remain as Director of Emergency Management.

Elaine Butkus said she will take over Borough Property Committee.

**MINUTES OF 12/13/17:**

Christina Finello made a MOTION, seconded by Vice President Linwood to approve the minutes of the December 13, 2017 Council meeting as submitted.

MOTION was ADOPTED 5-0-1. Vince Mancinelli abstained due to his absence.

**TREASURER'S REPORT – BILLS LIST:**

Janet Pacchioli said she has not presented Council with a Treasury Management report due to the timing of tonight's meeting. She presented the monthly bills that were approved by Council to be paid last month and prepaid bills to be approved to finish out 2017 totaled \$35,525.85.

Vice President Linwood made a MOTION, seconded by Christina Finello to pay the bills.

MOTION was ADOPTED 6-0.

**CORRESPONDENCE:**

Janet Pacchioli said there will be a "Newly Elected Officials Boot Camp" to be held on January 26-27, 2018 from 9-4 p.m. in Bucks County.

Also, she will be on vacation from January 19<sup>th</sup> to February 2<sup>nd</sup> and the Borough Office will run as usual and police payroll will be taken care of.

Vince Mancinelli questioned whether email address for Janet Pacchioli is still correct.

Janet Pacchioli provided the correct email address as [ivylandboro@yahoo.com](mailto:ivylandboro@yahoo.com).

Also, there was a letter sent from reps of the Bucks County Housing Group, which is formal notice of vacating the premises, and she met with insurance agent to add liability-only for that property, which was a \$2,000 rate increase.

**PUBLIC COMMENT:** None.

**ZONING OFFICER'S REPORT:** No report.

**REPORT OF PRESIDENT:**

President DiPaolo announced that it is with great sadness in taking this position due to Bob's passing.

**ENGINEER:**

Geoffrey Attanasio, Engineer, (filling in for Mark Eisold) reported we are still awaiting word about the TA (Transportation Alternative Set-Aside) Grant Program and hoping to hear sometime next month.

Janet Pacchioli questioned whether the Borough is permitted by the State to name Boucher and James Inc. as the Floodplain Administrator.

Mr. Attanasio replied he will check with Mark Eisold about that.

**SOLICITOR:**

Greg Sturn said Wireless Communication Facilities Ordinance was sent to reps of Bucks County Planning Commission who had technical questions and recommendations, and he will send a revised version for their review. He will also send a copy to Council for review.

Also, the timeframe for filling a vacancy on Council due to Bob Severn's passing is 30 days from the vacancy, and in this case, we need to count the date from death, so January 14<sup>th</sup> is the date. A special Council meeting will need to be conducted for that to be done. If it is not done in 30 days, it will go to the Vacancy Board, which will consist of Council members and the Vacancy Board Chairperson and they have 15 days to make that decision. After that, the statute says that the Borough must petition the Court of Common Pleas to make that appointment.

Vice President Linwood said Council will handle this matter by the statute's timeframe.

Greg Sturn said if a quorum of Council members will meet to discuss it, it has to be done at a public meeting including interviewing any candidates.

Also, regarding the matter of the BCHG, Council will need to decide what will be done with that property. Parkland is an option or the Borough can sell the property to a third party or private entity.

Janet Pacchioli said after the last Council meeting, she sent a copy of the Wireless Communication ordinance; a copy of the setback proposed ordinance prepared by Greg Sturn as well as options for usage of the property previously occupied by the Bucks County Housing Group to the Borough's Planning Commission for review and she suggested they meet in January to discuss all three matters.

Christina Finello said in regards to the property previously occupied by the BCHG; she does not want to see it be a large expense for the Borough; however, we need time to explore options. Also, surrounding residents had to put up with a lot in regards to that property and she suggested thinking carefully about selling it.

Consensus by Council was for that property to be used as parkland including a municipal walking trail/pathway via park.

Greg Sturn questioned whether Council was in favor of hiring George Schlossberg, Esquire to assist the Borough in the matter of the property previously occupied by the BCHG.

Council asked for clarification on estimated costs on hiring George Schlossberg, Esquire for his assistance on their decision that the property previously occupied by the BCHG would be used as future parkland.

Greg Sturn replied he will look into it.

Mayor Judice asked for the status of the ordinance regarding decreasing the weight limit of trucks from 26,000 lbs. to 20,000 lbs. unless those trucks are making local deliveries in the Borough.

Greg Sturn replied that ordinance has been prepared and will be sent to the Intelligencer for advertising.

Albert DeGideo said previously, Council must have approved a sign for Seasons Hearth & Patio to have an offsite sign posted advertising their business located at Bristol Road and Greeley Avenue near Tony's Place, and that sign no longer advertises for that business in Ivyland, but it advertises somewhere in Fairless Hills. Is that permitted?

Janet Pacchioli said technically, there is no longer a Season Hearth & Patio business located in Ivyland Borough.

Greg Sturn recommended that an enforcement notice should be sent to the business owner.

President DiPaolo questioned whether a letter was sent to Northampton Township officials on behalf of Ivyland Borough requesting that Council be kept informed about the proposed Judd residential development and was a copy of that letter sent to reps of PennDOT?

Greg Sturn replied no. He wrote a draft letter that needs to be finalized and signed by Council President.

**UNFINISHED BUSINESS:**

President DiPaolo said there are candidates to be considered by Council to replace Bob Severn and there are several who are interested in serving.

President DiPaolo made a MOTION, seconded by Vice President Linwood to hold a Council meeting on Wednesday, January 10, 2018 at 7:30 p.m. for consideration of candidates to serve on Council.

MOTION was ADOPTED 6-0.

**MAYOR:** No report.

**COMMITTEE REPORTS:**

**PARKS AND RECREATION:** No report.

**FINANCE:**

Christina Finello announced that Finance Committee meetings have been changed to the first Tuesday of each month in 2018.

**PUBLIC SAFETY:**

Vice President Linwood said he is sorry to report that the Public Safety Committee has lost confidence in the leadership of the Fire Company and its ability to run the Fire Company effectively.

Vice President Linwood made a MOTION, seconded by Albert DeGideo to authorize Greg Sturn, Solicitor to draft an ordinance relieving leaders of the Ivyland Fire Company of their duties to the Borough including any privileges; and to authorize Greg Sturn to draft another ordinance to replace those currently in leadership positions of the Ivyland Fire Company.

MOTION was ADOPTED 6-0.

**BOROUGH PROPERTY:** No report.

**STREETS/WALKS:**

Vince Mancinelli said he has been coordinating with Mike Granieri in regards to snowplowing of Borough streets. Also, if there is any street lights out, please let him know.

Janet Pacchioli noted one of the cobra lights on Wilson Avenue is out and one in front of Mr. Meyers's house is out too.

**PLANNING COMMISSION:**

Janet Pacchioli said the Planning Commission is meeting on Thursday, January 25, 2018 at 7:30 p.m. for discussion on ordinance for setbacks for rear yards; cell tower ordinance and usage of property previously owned by the BCHG.

**FIRE COMPANY:**

Dave Sharp, Chief of Ivyland Fire Company, reported in 2017 there were 77 calls for service; one in 2018 and nine in the past 30 days. We completed our Santa run through the Borough and Breakfast with Santa and those events were well received by the community. Fire Company elections were held and will take effect at its first meeting on January 8, 2018. 2018 goals are to have more active firefighters from the community.

Also, he introduced James Cantor, who is the Fire Company's current President to Council. Also, we appreciate the support by Borough Council and we will do everything in our power to get things back on track.

**EMERGENCY MANAGEMENT:**

Albert DeGideo announced that he passed the First Class Emergency Management Class. Also, he will be doing quarterly training on the ReadyBucks, which is a County system used to notify residents of any alerts for those who sign up. There is another alert system called, Knowledge Center used throughout the State for those who sign up.

**NEW BUSINESS:**

Vince Mancinelli noted there is a Borough Council meeting scheduled for February 14, 2018 and it does not matter to him, but asked about anyone else.

Consensus by Council was in favor of keeping that scheduled date.

**APPOINTMENTS TO COMMITTEE AND BOARD AND VACANCIES:**

**PARKS AND RECREATION:**

President DiPaolo made a MOTION, seconded by Vice President Linwood to approve Sal DiPaolo as member of the Parks and Recreation Committee for a term from 2018 to 2022 and Penny Bristow to be added as member of the Parks and Recreation Committee for a term from 2018 to 2022 and Rich Kintzel as member of the Parks and Recreation Committee for a term from 2018 to 2022.

MOTION was ADOPTED 6-0.

**PLANNING COMMISSION:**

President DiPaolo made a MOTION, seconded by Vice President Linwood to adopt Resolution 2018-1 reappointing Fran Hess as member of the Planning Commission for a term from 2018 to 2021 and reappointing Rob Merrick as member of the Planning for a term from 2018 to 2021.

MOTION was ADOPTED 6-0.

**ZONING HEARING BOARD:**

President DiPaolo made a MOTION, seconded by Vice President Linwood to adopt Resolution No. 2018-2 reappointing Charles Margiotta as member of the Zoning Hearing Board for a term from 2018 to 2020.

MOTION was ADOPTED 6-0.

**PUBLIC COMMENT:** None.

**ADJOURNMENT:** 7:13 p.m.

Respectfully submitted,

Liz Vile, Recording Secretary

Minutes approved by Borough Council \_\_\_\_\_, 2018

